



3-400: Standards of Conduct Policy Receipt and Acknowledgment

Weber County, like any other large enterprise, must maintain certain rules of conduct. These rules are essential to the successful operation of our organization, and they require the full cooperation of all employees. They define our rights and responsibilities as employees and ensure our effectiveness as a working team.

Weber County employees are expected to act in a professional and courteous manner to fulfill their job duties, and to refrain from engaging in activities that might reflect poorly on the county. County supervisors and managers are held to a higher standard of conduct to ensure that employees are able to fulfill their duties in a professional environment. No employee shall be excused from observing the standards of conduct. This code of conduct will be uniformly applied to all Weber County employees. When a rule is violated, the facts and circumstances of the individual case will be considered, and depending on the severity of the infraction, disciplinary action, ranging from a warning to dismissal, may be applied.

Employees in violation of professional standards of conduct will be subject to disciplinary action as outlined in Policy 3-600 Discipline.

To view this policy: <http://www.webercountyutah.gov/HR/policies/3-400%20Standards%20of%20Conduct.pdf>

By signing I acknowledge I have reviewed the information on the Standards of Conduct policy.

Employee Name (Please Print)

Employee Signature

Date